

Addendum 4
OHB08-2
Issued April 8, 2008

Question 1) To whom, and where, do we provide the hard copies and CD-ROM of the proposal?

Answer 1) All proposals should be sent to Dan Hinderliter, Director of Contracts and Finance, Department of Human Resource Management, 101 N. 14th Street, 12th Floor, Richmond Virginia 23219

Question 2) Guidelines and Procedures, Page 4, Proposal Review Fee; To whom, and how, do we pay the Proposal Review Fee?

Answer 2) Proposal fees should be submitted with proposals and should be made payable to the Commonwealth of Virginia.

Question 3) Guidelines and Procedures, Page 4, Affected Local Jurisdictions; How do we determine whether we need to send copies to multiple units of local government, and how do we determine which ones to send copies to, if applicable?

Answer 3) Given that each proposal is different, the proposer shall determine those affected local jurisdictions.